

# **Checker App User manual**

Version: 1.2.5

Abstract: In this document you will find the explanation of the Checker App.

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### Introduction

The CityID Checker App is an application for mobile devices that offers organizations the possibility to use the CityID platform to debit value from a pass and view your daily totals. By redeeming a payment with the App, the transaction amount will be debited from the customer's card.

This manual will explain how the CityID Checker App works. We will go deeper into how a payment should be processed and how you can view your own daily totals.

# 1. Log in to the Checker App

First of all, you need to install the CityIDChecker app on your mobile phone. For Apple, search for CityIDChecker and for Android, search for CityID Checker (note: with space!). To log in, you must have an account for the CityID Checker App. Your account details will be provided by GROUPCARD BV.



Procedure for logging in:

- 1. Enter your username
- 2. Enter your password
- 3. Click on "Log in"

Note: Once you are logged in, you can only log out manually. So you will remain logged in. There is one exception: The central system may need to be stopped and started after updates are added. As a result, you are automatically logged out and it is useful to keep the login details at hand.

Inloggen City	
U kunt inloggen met de gegevens die u heeft gekregen.	Welkom, Fabrizio La Piana
1 Gebruikersnaam	Kies een van onderstaande functies om verder te gaan.
Wachtwoord	Betalen Aanmelden/Voucher
Inloggen	Dagtotalen
Wachtwoord vergeten?	SaldoCheck
	Vouchers en artikelen
	Uitloggen

#### **Barcode scanner access**

Note: After logging in for the first time, you need to activate the barcode scanner in your mobile phone. Here's how:

For Apple go to <Settings> and select <CityIDChecker> and give camera access: see screen below:



16:21 🕫	al 🕈 🕞
Instellingen CityldChecker	
GEEF CITYIDCHECKER TOEGANG TOT:	
Camera	
Siri en zoeken	>
🙌 Mobiele data	

For Android go to <Settings>, <Apps>, <CityIDChecker>, <Permissions> and give Camera access: see screen below:

16:48 (S	🕆ll 66% 🛍	
← App-machtigingen	⊘ :	
D CityldChecker		
Camera	•	
D Opslag		
telefoon		
	<ul> <li>16:48 S</li> <li>App-machtigingen</li> <li>CityldChecker</li> <li>Camera</li> <li>Opslag</li> <li>Telefoon</li> </ul>	16:48      ← App-machtigingen     ⑦ CityldChecker     ⑧ Camera     ● Opslag     ● Telefoon



# 2. Pay with the Checker App (Vouchers)

To perform a transaction with the Checker Web, the following steps are required.

1. Click on Aanmelden vouchers"

	Dashboard	City
Welkom, Fabrizio	o La Piana	
Kies een van onde	erstaande functies om ver	der te gaan.
	Betalen	
	Aanmelden/Voucher	
	Dagtotalen	
	SaldoCheck	
	Vouchers en artikelen	
	Uitloggen	
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**3.** Scan the barcode on the back of the card or manually enter the 19-digit card number (on the back of the card, below the barcode, fig. 1)

Aa	Aanmelden/Voucher City		
Aanmelding of vo barcode of voer h een selectie make vouchers voor de	Aanmelding of voucher inwisselen. Scan met de camera de barcode of voer het nummer handmatig in. Hierna kunt u een selectie maken uit de beschikbare aanmeldingen of vouchers voor deze kaart.		
	C Scan CitylD		
E EityID	invoeren.	÷	
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1	2 АВС	3 Def	
4 ©HI	5	6 MNO	
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+ * #	0	$\otimes$	



# 4. Here you see the scanned cardnumber & the active vouchers (Registrations)

	Aanmelden/Voucher	
	Aanmelding of voucher inwisselen. Scan met de camera de barcode	2
	6064364892106585367	
	Registraties	
	Fabrizio La Piana	
	Vouchers	
	Test Zaanstad	
Click on the Registration to activate	the "Zaanse Meedoen" for the client.	

	Bevestig Fabrizio La Piana	
	Bevestig Fabrizio La Piana voor kaartnummer 6064364892106585367	
	AKKOORD	
	TERUG	
Click on Akkoord. That's it.		



# 5. Transactie gelukt (Vouchers/Registraties)



In the Dagtotalen you see the total of Vouchers/registration.

6.